

* __ parts have been revised.

Student Action Guidelines for Preventing COVID-19 Infection
(Updated on December 8th)

April 9th, 2020

Edited on April 22nd 2020

Edited on May 13th 2020

Edited on May 22nd 2020

Edited on June 2nd 2020

Edited on June 16th 2020

Edited on July 8th 2020

Edited on August 28th 2020

Edited on October 9th 2020

Edited on November 12th 2020

Edited on December 8th 2020

Decided by University of Fukui

Headquarters for COVID-19 Crisis Control

At present, the number of confirmed cases is still increasing nationwide including Hokkaido, Tokyo or Osaka, and the Go To Travel program is being reviewed in some areas to prevent the explosive spread of the infection which may cause the collapse of the medical care system. Fukui prefecture declared its own warning on November 13th and drew attention to the infection situation and the importance of taking sufficient infection prevention measures, especially when visiting other prefectures, according to the Citizens' Action Guidelines.

Moving to/from other prefectures is still something to be very careful about, as indicated above. Especially in a university, it is worrisome that group infections may occur because many students move to/from various areas. Under these circumstances, there could be a large number of students who are planning to go back home or go on a trip during the winter break. However, it is expected that, if many people travel across Japan in this coming winter season, there will be more "3Cs" circumstances, where many people gather because of some seasonal events such as Christmas, countdown parties, New Year's Day, or coming-of-age ceremonies.

Based on this, after December 8th, please keep in mind the points below for the time being in order to minimize the risk of infection:

In addition, do not slander or discriminate against infected persons, those who have close contact with infected persons, medical personnel, their families, or related parties.

Since the status of COVID-19 is changing globally every day, our measures may change in future. We will post messages from the President or other notices from the university in addition to this policy as needed, so please check the university website or student portal every day.

If you have any questions or concerns, please contact the **[Contact Information]** at the bottom of this notice. (You should send an e-mail when the university is closed during the winter break.)

1. Basic Policy



(1) Take infection control measures thoroughly, such as by maintaining space between people by keeping 2 meters apart (or 1 meter at the very least) and by wearing a mask (coughing etiquette) and hand washing on a regular basis.

(2) Take action keeping “new normal” in mind for preventing situations in which the three following conditions overlap:

- ① Closed spaces with bad ventilation
- ② Crowded places with many people nearby
- ③ Close-contact settings such as close-range conversations

Pay attention especially to the “5 scenes” below which increase the risk because of some lack of attention or effort.

感染リスクが高まる「5つの場面」

<p>場面① 飲酒を伴う懇親会等</p> <ul style="list-style-type: none">● 飲酒の影響で気分が高揚すると同時に注意力が低下する。また、感覚が鈍麻し、大きな声になりやすい。● 特に敷居などで区切られている狭い空間に、長時間、大人数が滞在すると、感染リスクが高まる。● また、回し飲みや箸などの共用が感染のリスクを高める。 	<p>場面② 大人数や長時間におよぶ飲食</p> <ul style="list-style-type: none">● 長時間におよぶ飲食、接待を伴う飲食、深夜のはしご酒では、短時間の食事比べて、感染リスクが高まる。● 大人数、例えば5人以上の飲食では、大声になり飛沫が飛びやすくなるため、感染リスクが高まる。 	
<p>場面③ マスクなしでの会話</p> <ul style="list-style-type: none">● マスクなしに近距離で会話をすることで、飛沫感染やマイクロ飛沫感染での感染リスクが高まる。● マスクなしでの感染例としては、昼ラオケなどでの事例が確認されている。● 車やバスで移動する際の車中でも注意が必要。 	<p>場面④ 狭い空間での共同生活</p> <ul style="list-style-type: none">● 狭い空間での共同生活は、長時間にわたり閉鎖空間が共有されるため、感染リスクが高まる。● 寮の部屋やトイレなどの共用部分での感染が疑われる事例が報告されている。 	<p>場面⑤ 居場所の切り替わり</p> <ul style="list-style-type: none">● 仕事での休憩時間に入った時など、居場所が切り替わると、気の緩みや環境の変化により、感染リスクが高まることもある。● 休憩室、喫煙所、更衣室での感染が疑われる事例が確認されている。 

- (3) Take action for preventing the 3Cs thoroughly including when you come on campus for face-to-face lectures or extracurricular activities.
- (4) When going back to your hometown during the New Year's holidays, pay close attention to the prevention of infection and avoid contact with people by taking trains that have a plenty of vacant seats, using cars, or avoiding returning home on crowded dates and at crowded times. On the other hand, according to the government's policy, since there may be more opportunities to have contact with the elderly (such as grandfathers and grandmothers) or to eat and drink with someone after returning home, refrain from having contact with anyone outside family members living together under the circumstances where COVID-19 is spreading.

2. Concrete Measures

(1) Daily Precautions

- Do not go in and out of places, regardless of whether they are inside or outside the university, with a high infection risk because of crowds of people.
- When having meals with someone, using restaurants which have “Infection Prevention Drastic Declaration” stickers is recommended. Parties where many people eat and drink together are prohibited because of the large numbers of clusters that have been confirmed at other universities.
- Avoid close contact with large numbers of unspecified people, especially kids or the elderly, and do not take actions which make infection follow-up difficult.
- Make every effort to prevent infectious diseases and stay healthy by practicing good hand hygiene (hand sanitizer or hand washing) and wearing a mask (coughing etiquette).
- Avoid conversations at close range or in a loud voice and maintain space between people by keeping 2 meters apart (or 1 meter at the very least). When necessary, wear a mask or a face shield to prevent spitting/spraying as you speak.
https://www.mhlw.go.jp/stf/seisakunitsuite/bunya/0000121431_coronanettyuu.html
- Make use of COCOA, a COVID-19 Contact-Conforming App.
- Take your temperature every day, record it in the “Health Checklist” in **Attachment 1** to check your health condition. The form for Matsuoka campus is different from that for Bunkyo and Tsuruga campuses. In addition, Matsuoka campus has created a system that enables health checks on the web. We’ll keep you updated once it’s completed. Keep the health checklist by yourself and submit it on the university’s requests.
- Try to have enough sleep, moderate exercise, and a balanced diet.

○Moving from/to other prefectures should be considered carefully. In case you must unavoidably move to/from such areas, be aware of the infection situation in the area and do not drop by any facilities which are unrelated to your purpose (such as facilities where group infections occur nationwide) and take adequate precautions to minimize the risk of infection. In case you enter Fukui prefecture from other prefectures, manage your health condition carefully with the “health checklist” in **Attachment 1** for two weeks. If you have any changes in your health condition, contact the [**Contact Information ①, ④, or ⑤**] at the bottom of this notice and take necessary measures. If you commute from other prefectures, manage your health condition carefully every day and only then come on campus.

○Overseas travel is especially prohibited regardless of travel alert levels. In case you unavoidably must return from overseas, stay home for two weeks after entering Fukui and manage your health condition with the “health checklist” in Attachment 1. If you have any changes in your health condition, contact the [**Contact Information ①, ④, or ⑤**] at the bottom of this notice and take necessary measures.

(2) Precautions in classes and research activities

○Wearing a mask is necessary to go on campus; otherwise, you cannot enter campus.

○Research activities and student guidance in laboratories may be carried out when the dean of each school or graduate school deems that unavoidable after taking measures to avoid the 3Cs.

○Students with a high risk of serious illness due to respiratory problems or underlying health conditions should consult with their doctor, the student consultation office, and/or the Health Administration Center before they are enrolled in classes. If it is impossible to join classes due to these reasons, notify class instructors or supervisors about it.

○The University of Fukui will basically hold all classes via the Internet from January 5th (Tue.) to 14th (Thu.) after the winter break, and we will resume face-to-face lectures as before from January 18th (Mon.). However, at the School of Medical Sciences, all classes will be offered via the Internet from January 5th (Tue.) to 22nd (Fri.), and face-to-face lectures will be resumed as before from January 25th (Mon.).

(3) Precautions in case you have any symptoms of a cold such as a fever, cough, or general malaise or you are suspected to be an infected person or have had close contact with someone else who is:

○ If you have any cold symptoms, such as a fever, cough, or general malaise, consult with your family doctor or the nearest medical institution first. If you do not have any family doctors or do not know whom to consult, contact the consulting line of Fukui

prefecture “Consultation Center,” TEL(0776)-20-0795 (Opening hours: 07:00-21:00; callers will be guided to a cell phone number outside those opening hours) (If you are out of Fukui, contact the consulting counter in your residence). In addition, tell your student ID, name, physical condition, and the course of the symptoms by e-mail to the **[Contact Information ①, ④, or ⑤]** at the bottom of this notice.

In addition, in case your friends or family members living with you are diagnosed with COVID-19, or you have close contact with someone else who is, take the same action as above.

*On Bunkyo campus, students must send an e-mail to class teachers at the e-mail address on the syllabus when they are not able to join classes.

(4)Precautions in case you are diagnosed with COVID-19 or have close contact with someone else who is

○In case you are diagnosed with COVID-19 or have close contact with someone else who is, follow the instructions of the Public Health Center. In addition, contact the **[Contact Information ①, ④, or ⑤]** at the bottom of this notice by e-mail or phone. From December 29th (Tue.) to January 3rd (Sun.) during the winter break, contact the **[Contact Information ①, ④, or ⑤] only by e-mail. In an emergency, call (0776)-23-0503 at the guard station.** In addition to daily health observation, keep track of your history of activities for 2 weeks before diagnosis or close contact (dates, times, places, activities, people with whom you had contact, etc.).

(5) Precautions in extracurricular activities, university life, study support, etc.

○Extracurricular activities are allowed within the levels indicated in “Guidelines for the Phased Deregulation of Extracurricular Activities for Students at the University of Fukui” (**Attachment 2**), and the president decides the level based on the infection situation. Using the building for club activities on Bunkyo campus or having training camps and parties involving eating and drinking are prohibited until the level becomes 1. Activities on campus will be prohibited from December 26th (Sat.) 2020 to January 17th (Sun.) 2021 since classes will be all conducted via the Internet to prevent infection after the winter break until the university entrance exams on January 16th (Sat.) and 17th (Sun.). Activities on Matsuoka campus will be prohibited until January 24th (Sun.) since classes will be basically all conducted via the Internet until on that day.

○Students must review measures, including hand hygiene (hand sanitizer or hand washing) before and after using facilities or equipment with their supervisors to avoid the 3Cs thoroughly. In addition, prepare a list of participants for each activity in order to be able to submit it on the university’s request.

○It is not acceptable to force students to participate in extracurricular activities, and to

treat them unfairly or harass them for not participating.

- If/When the infection spreads again, and permission to participate in a tournament or concert is revoked by the university, the participation should be immediately cancelled even if the application for participation was approved in advance. The university will not bear the participation fee.

(6) Precautions in Campus Life and Study Support

- Regarding lunch at the co-op cafeteria, follow the instructions of the co-op to avoid the 3Cs by such as practicing good hygiene (hand sanitizer or hand washing), refraining from talking in the cafeteria and then leaving there promptly once you finish your meal. In addition, in order to avoid congestion at lunch time at the co-op cafeteria and shops, try to use the cafeteria and shops at a different time by having lunch outside or in unused lecture rooms (make sure to take the precautions outlined above and dispose of trash after use) or by having lunch in 2nd or 3rd period if you have no class during that time. Those who are in a bad health condition must refrain from entering the cafeteria and stay home.
- When you need a scholarship or any other support to pay the tuition fees or any other payment because your financial condition changes, contact the [**Contact Information ① or ④**] at the bottom of this notice.
- Regarding part-time jobs, students should confirm that proper measures for preventing infection are being taken. Part-time jobs with a high risk of the 3Cs, especially such as restaurants providing entertainment besides only offering food and drinks should be refrained from. In addition, if you could not receive compensation for absence from work while you were absent from your part-time jobs because of COVID-19, you can apply for the support fund and allowance for the leave forced to be taken under the COVID-19 outbreaks (from 1st April to 31st December 2020, application deadline: by 31st Dec. for the application up to 30th Sep., by 31st March for the application up to 31st Dec. Application starting day: The beginning of the following month of absence). If you need a scholarship due to reduced income, please contact the [**Contact Information ①**] below.
- Application procedures for tuition waivers or scholarships are conducted by post (simple registered mail or certificate of mailing) or at the office. At the office, you need to wear a mask. If you have any questions or concerns, please contact the [**Contact Information ① or ④**] below by phone or e-mail.
- Counter services, such as issuing certificates or course consultation can be conducted by mail, e-mail, or at the office. At the office, you need to wear a mask.
- Vaccination against influenza is recommended in order to prevent double infection of

COVID-19 and the flu. A part of the vaccination cost is covered by the university (1,500 JPY).

(Application URL <https://corona-hozyo.ad.u-fukui.ac.jp/>)

Wearing a mask and hand washing are effective preventive measures for both COVID-19 and the flu. Therefore, these measures should be conducted regardless of whether you have been vaccinated or not.

- Regarding job hunting, try to do your research of businesses by using the information provided on the Internet, SNS, and by companies. Refrain from visiting OBs or OGs and instead negotiate whether you can talk on the phone or over the Internet. When you are unable to prepare an environment for taking a web interview for the recruitment exam, contact the [**Contact Information ③**] below. If you travel to other prefectures for job hunting, be extremely careful about infection prevention and record your actions. In addition, in case you travel to other prefectures, take the same measures as set out above in “2 (1) Daily Precautions.”

* For more details, please refer to Attachment 2: “To all students: Job Hunting and Internships” (Edited on July 8th, 2020).

[Contact Information]

Bunkyo Campus

- ① Student Affairs Division Student Support

TEL: 0776-27-8716, 8403

E-mail: ggakusei@ml.u-fukui.ac.jp

(about Classes)

- ② Educational Division Section for General Education

TEL : 0776-27-8600

E-mail : kyoumu-soumu@ml.u-fukui.ac.jp

(about Job Hunting)

- ③ Career Support Division

TEL: 0776 27 9904

E-mail: g-syusyoku@ad.u-fukui.ac.jp

[Contact Information]

Matsuoka Campus

④ Academic Affairs Division for Matsuoka Campus

Section for the School of Medical Sciences

TEL: 0776-61-8266, 8265, 8850

E-mail: m-gakusei@ml.u-fukui.ac.jp

[Contact Information]

Tsuruga Campus

⑤ Administration Division for Tsuruga Campus

TEL : 0770-25-0553, 0551, 0021

E-mail : skatom-s@ml.u-fukui.ac.jp