

* __ parts have been revised.

Student Action Guidelines for Preventing COVID-19 Infection (Updated on October 9th)

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Decided by University of Fukui

Headquarters for COVID-19 Crisis Control

At present, the number of confirmed cases has been maintaining a constant level or is still increasing in areas where large spreads of infections occur such as Tokyo or Osaka, and the situation continues to be unpredictable. Although the Warning in Fukui Prefecture was lifted on September 25th, moving to/from areas where large spreads of infections occur should be determined carefully according to the Citizens' Action Guidelines of Fukui prefecture.

While there has been some progress in loosening restrictions as an economic measure by the government, such as the Go To Travel program, moving to/from areas where large spreads of infections occur is still something to be very careful about, as indicated above. Especially in a university, it is worrisome that group infections may occur because many students move to/from various areas.

Based on this, after October 9th, please keep in mind the points below for the time being in order to minimize the risk of infection:

In addition, do not slander or discriminate against infected persons, those who have close contact with infected persons, medical personnel, their families, or related parties.

If you have any questions or concerns, please contact the **[Contact Information]** at the bottom of this notice.

Since the status of COVID-19 is changing globally every day, our measures may change in future. We will post messages from the President or other notices from the university in addition to this policy as needed, so please check the university website or student portal every day.

1. Basic Policy

- (1) Take infection control measures thoroughly, such as by maintaining space between people by keeping 2 meters apart (or 1 meter at the very least) and by wearing a mask (coughing etiquette) and hand washing on a regular basis.
- (2) Take action keeping “new normal” in mind for preventing situations in which the three following conditions overlap:
 - ① Closed spaces with bad ventilation
 - ② Crowded places with many people nearby
 - ③ Close-contact settings such as close-range conversations
- (3) Take action for preventing the 3Cs thoroughly including when you come on campus for face-to-face lectures or extracurricular activities.

2. Concrete Measures

(1) Daily Precautions

- Do not go in and out of places, regardless of whether they are inside or outside the university, with a high infection risk because of crowds of people.
- When having meals with someone, using restaurants which have “Infection Prevention Drastic Declaration” stickers is recommended. Parties where many people eat and drink together are prohibited.
- Avoid close contact with large numbers of unspecified people, especially kids or the elderly, and do not take actions which make infection follow-up difficult.
- Make every effort to prevent infectious diseases and stay healthy by practicing good hand hygiene (hand sanitizer or hand washing) and wearing a mask (coughing etiquette).
- Avoid conversations at close range or in a loud voice and maintain space between people by keeping 2 meters apart (or 1 meter at the very least). When necessary, wear a mask or a face shield to prevent spitting/spraying as you speak. Since wearing a mask may increase the risk of heatstroke, prevent it by taking the mask off when you are outdoors and when nobody is around, drinking water often, and wearing cool clothes. (Refer to the notices of the Ministry of the Environment and the Ministry of Health, Labor and Welfare below)
https://www.mhlw.go.jp/stf/seisakunitsuite/bunya/0000121431_coronanettyuu.html
- Make use of COCOA, a COVID-19 Contact-Conforming App . (Refer to the website of the Ministry of the Health, Labor and Welfare below for the outline and the way to download the app.)

https://www.mhlw.go.jp/stf/seisakunitsuite/bunya/cocoa_00138.html

- Take your temperature every day, record it in the “Health Checklist” in Attachment 1 to check your health condition. The form for Matsuoka campus is different from that for Bunkyo and Tsuruga campuses. In addition, Matsuoka campus has created a system that enables health checks on the web. We’ll keep you updated once it’s completed. Keep the health checklist by yourself and submit it on the university’s requests.
 - Try to have enough sleep, moderate exercise, and a balanced diet.
 - Moving from/to areas where large spreads of infections occur such as Tokyo or Osaka should be refrained from unless absolutely necessary. Warning Areas, where large spreads of infections occur, are updated on a daily basis, so please check these on your own. In case you must unavoidably move to/from such areas, do not drop by any facilities which are unrelated to your purpose (such as facilities where group infections occur nationwide) and take adequate precautions to minimize the risk of infection. In case you enter Fukui prefecture from such areas, manage your health condition carefully with the “health checklist” in **Attachment 1** for two weeks. If you have any changes in your health condition, contact the [**Contact Information ①, ④, or ⑤**] at the bottom of this notice and take necessary measures. If you commute from areas where large spreads of infections occur, manage your health condition carefully every day and only then come on campus.
 - Overseas travel is especially prohibited regardless of travel alert levels. In case you unavoidably must return from overseas, stay home for two weeks after entering Fukui and manage your health condition with the “health checklist” in Attachment 1. If you have any changes in your health condition, contact the [**Contact Information ①, ④, or ⑤**] at the bottom of this notice and take necessary measures.
- (2) Precautions in classes and research activities
- Wearing a mask is necessary to go on campus; otherwise, you cannot enter campus.
 - Research activities and student guidance in laboratories may be carried out when the dean of each school or graduate school deems that unavoidable after taking measures to avoid the 3Cs. Since students' consent is required for such implementation, students have to show a confirmation of their intentions by following their supervisor's directions before going to the university.
 - Students with a high risk of serious illness due to respiratory problems or underlying health conditions should consult with their doctor, the student consultation office, and/or the Health Administration Center before they are enrolled in classes. If it is impossible to join classes due to these reasons, notify class instructors or supervisors about it.

(3) Precautions in case you have any symptoms of a cold such as a fever, cough, or general malaise or you are suspected to be an infected person or have had close contact with someone else who is:

○ If you have any cold symptoms, such as a fever, cough, or general malaise, contact the consulting line of Fukui prefecture first, TEL(0776)-20-0795 (Opening hours: 07:00-21:00; callers will be guided to a cell phone number outside those opening hours) (If you are out of Fukui, contact the consulting counter in your residence). Consult with your family doctor if you have one. In addition, tell your student ID, name, physical condition, and the course of the symptoms by e-mail to the [Contact Information ①, ④, or ⑤] at the bottom of this notice and obey any instructions from university.

In addition, in case your friends or family members living with you are diagnosed with COVID-19, or you have close contact with someone else who is, take the same action as above.

*On Bunkyo campus, students must send an e-mail to class teachers at the e-mail address on the syllabus when they are not able to join classes.

(4) Precautions in case you are diagnosed with COVID-19 or have close contact with someone else who is

○ In case you are diagnosed with COVID-19 or have close contact with someone else who is, follow the instructions of the Public Health Center. In addition, contact the [Contact Information ①, ④, or ⑤] at the bottom of this notice by e-mail or phone. In addition to daily health observation, keep track of your history of activities for 2 weeks before diagnosis or close contact (dates, times, places, activities, and people with whom you had contact).

(5) Precautions in extracurricular activities, university life, study support, etc.

○ Extracurricular activities are allowed within the levels indicated in “Guidelines for the Phased Deregulation of Extracurricular Activities for Students at the University of Fukui” (Attachment 2), and the president decides the level based on the infection situation. Using the building for club activities on Bunkyo campus or having training camps and parties involving eating and drinking are prohibited until the level becomes 1.

○ Students must review measures, including hand hygiene (hand sanitizer or hand washing) before and after using facilities or equipment with their supervisors to avoid the 3Cs thoroughly. In addition, prepare a list of participants for each activity in order to be able to submit it on the university’s request.

○ It is not acceptable to force students to participate in extracurricular activities, and to treat them unfairly or harass them for not participating.

○ If/When the infection spreads again, and permission to participate in a tournament or

concert is revoked by the university, the participation should be immediately cancelled even if the application for participation was approved in advance. The university will not bear the participation fee.

(6) Precautions in Campus Life and Study Support

- Regarding lunch at the co-op cafeteria, follow the instructions of the co-op to avoid the 3Cs by such as practicing good hygiene (hand sanitizer or hand washing), refraining from talking in the cafeteria and then leaving there promptly once you finish your meal. In addition, in order to avoid congestion at lunch time at the co-op cafeteria and shops, try to use the cafeteria and shops at a different time by having lunch outside or in unused lecture rooms (make sure to take the precautions outlined above and dispose of trash after use) or by having lunch in 2nd or 3rd period if you have no class during that time. Those who are in a bad health condition must refrain from entering the cafeteria and stay home.
- When your financial condition changes, and you have trouble in paying the tuition fees or need a scholarship, contact the [**Contact Information ① or ④**] at the bottom of this notice.
- Regarding part-time jobs, students should confirm that proper measures for preventing infection are being taken. Part-time jobs with a high risk of the 3Cs, especially such as restaurants providing entertainment besides only offering food and drinks should be refrained from. In addition, if you could not receive compensation for absence from work while you were absent from your part-time jobs because of COVID-19, you can apply for the support fund and allowance for the leave forced to be taken under the COVID-19 outbreaks (from 1st April to 30th September 2020, application starting day: The beginning of the following month of absence). If you need a scholarship due to reduced income, please contact the [**Contact Information ①**] below.
- Application procedures for tuition waivers or scholarships are basically conducted by post (simple registered mail or certificate of mailing). When you come to university for face-to-face lectures, face-to-face communication will be allowed but you need to wear a mask. If you have any questions or concerns, please contact the [**Contact Information ① or ④**] below by phone or e-mail.
- Counter services, such as issuing certificates or course consultation should be conducted by mail or e-mail. When you come to university for lectures, face-to-face communication will be allowed but you need to wear a mask.
- Regarding job hunting, try to do your research of businesses by using the information provided on the Internet, SNS, and by companies. Refrain from visiting OBs or OGs and instead negotiate whether you can talk on the phone or over the Internet. When you

are unable to prepare an environment for taking a web interview for the recruitment exam, contact the **[Contact Information ③]** below. If you travel to other prefectures for job hunting, be extremely careful about infection prevention and record your actions. In addition, in case you travel to areas where large spreads of infections are occurring, take the same measures as set out above in “2 (1) Daily Precautions.”

* For more details, please refer to Attachment 2: “To all students: Job Hunting and Internships” (Edited on July 8th, 2020).

[Contact Information]

Bunkyo Campus

① Student Affairs Division Student Support

TEL: 0776-27-8716, 8403

E-mail: ggakusei@ml.u-fukui.ac.jp

(about Classes)

② Educational Division Section for General Education

TEL : 0776-27-8600

E-mail : kyoumu-soumu@ml.u-fukui.ac.jp

(about Job Hunting)

③ Career Support Division

TEL: 0776 27 9904

E-mail: g-syusyoku@ad.u-fukui.ac.jp

[Contact Information]

Matsuoka Campus

④ Academic Affairs Division for Matsuoka Campus

Section for the School of Medical Science

TEL: 0776-61-8266, 8265, 8850

E-mail: m-gakusei@ml.u-fukui.ac.jp

[Contact Information]

Tsuruga Campus

⑤ Administration Division for Tsuruga Campus

TEL : 0770-25-0553, 0551, 0021

E-mail : skatom-s@ml.u-fukui.ac.jp

Guidelines for the Phased Deregulation of Extracurricular Activities for Students at the University of Fukui

(Attachment)

Level	Regulation	Infection Spread Situation	Usual Activities	Participation in Competitions or Concerts	Interactive Activities	Changing Rooms and Club Activity Rooms	Lecture rooms
1	N/A	<ul style="list-style-type: none"> No Confirmed Cases in Fukui Prefecture No Confirmed Cases in Japan or not Spread 	<ul style="list-style-type: none"> As Usual 	<ul style="list-style-type: none"> As Usual 	<ul style="list-style-type: none"> As Usual 	<ul style="list-style-type: none"> As Usual 	<ul style="list-style-type: none"> As Usual
2	low	<ul style="list-style-type: none"> No Confirmed Cases in Fukui Prefecture Spread of Infection in Japan or Neighboring Areas 	<ul style="list-style-type: none"> Allowed with Thorough Measures to Avoid 3Cs 	<ul style="list-style-type: none"> Allowed inside the Prefecture Must Get Permission for outside the Prefecture Banned in Areas with Large Spreads of Infections and Neighboring Areas (Including Sports' Trips) 	<ul style="list-style-type: none"> Allowed with Thorough Infection Prevention Measures Refrain from Having Meals with Many People Training Camps are prohibited. 	<ul style="list-style-type: none"> Avoid 3Cs and Use at Different Times Eating or Drinking are prohibited. 	<ul style="list-style-type: none"> Avoid 3Cs and Use Different time Eating or Drinking are prohibited.
3	middle	<ul style="list-style-type: none"> Sporadic Confirmed Cases in Fukui Prefecture Warning about the Spread of the Infection of Fukui Prefecture 	<ul style="list-style-type: none"> Allowed at Facilities on Campus (Must Get Permission) Allowed at Facilities inside the Prefecture 	<ul style="list-style-type: none"> Must Get Permission for both Inside and Outside the Prefecture Banned at Areas with Large Spreads of Infections and its Neighbors (Including Sports' Trips) 	<ul style="list-style-type: none"> Allowed with Thorough Infection Prevention Measures Allowed with Less People and in Short time Sports' Trips, Training Camps, Meeting over Meals are prohibited. 	<ul style="list-style-type: none"> Avoid 3Cs and Use Different time Eating or Drinking are Prohibited. 	<ul style="list-style-type: none"> Avoid 3Cs and Use at Different times Eating or Drinking are Prohibited.
4	high	<ul style="list-style-type: none"> Spread of Infection in Fukui Prefecture Alert about the Spread of the Infection of Fukui Prefecture 	<ul style="list-style-type: none"> Basically Banned Allowed at Outside Facilities on Campus (Must Get Permission) 	<ul style="list-style-type: none"> Banned 	<ul style="list-style-type: none"> Basically Banned Allowed Online 	<ul style="list-style-type: none"> Unavailable 	<ul style="list-style-type: none"> Unavailable
5	Prohibited	<ul style="list-style-type: none"> A Self-Restraint Request from Fukui Prefecture or the University equates to meaning the Facility should be closed. Alert about the Spread of Infection of Fukui Prefecture Confirmed Cases at the University of Fukui 	<ul style="list-style-type: none"> Banned 	<ul style="list-style-type: none"> Banned 	<ul style="list-style-type: none"> Banned Allowed Online 	<ul style="list-style-type: none"> Unavailable 	<ul style="list-style-type: none"> Unavailable

※Buildings for club activities cannot be used until the level becomes 1 on Bunkyo campus.